



Recreation Commission Meeting Minutes
February 19, 2015

Call to order by Tom Herman at **6:08pm**

Attendance taken by roll call: Tom Herman, John Roach, Paul Wojnar, Ron Benko and Joe Brown present.

Joseph F. Shucofsky was absent.

Directors Report

Start by going through revenue/expenditure reports

- Went through month to month and YTD with regards to revenue: Discussed that for the month of January 2015 we totaled \$110,282.80 and that this wasn't our best month but not our worst either
 - Director stated he was going to conduct side by side comparison to pull the deficiencies
- Went through **revenue** report dated January 31st for department: Tax allotments are steady and where they should be, discussed grant reimbursement, charges for services, and miscellaneous. Director went through a few of our charges for services and where we are in terms of revenue. The silver sneakers revenue line is doing very well- we have 2,198 silver sneakers enrolled within our facility
 - This is 25% of our budget as our FY15 budget has yet to be adopted
- Went through **expenditure** report dated January 31st for the department: Director went through various different lines and that we are tracking well within our expenditure budget
 - We spent several minutes discussing the concrete heave we have around the Gemini and how to address this issue (Commission member Roach gave a name of a concrete guy in our area)
 - This is 25% of our budget as our FY15 budget has yet to be adopted
- **Questions/comments:** Several commission members asked about memberships and how we are tracking, fitness classes. The director will report these comparisons in the March meeting.
- Director went through the annual report with commission. This report was passed onto council and posted on the website
 - Director went through several areas of the annual report
 - Shows how the department is broken down and where we are going in FY15 and beyond
 - Shows the department fiscal footprint to include the carry over
 - Discussed allotment of carryover monies spent in FY15 on capital improvements
 - Discussed creating an in-house swim team and various other ways that we are planning to implement in FY15 to increase our revenues
 - Commission member Wojnar asked how much money we have spent to repair the Gemini sound system
 - Commission discussed the sound system repair process and how we will gain this system
- Director went over where the department is on the hiring process and that they have interviewed total of (7) candidates.

- Round one was this week and round two will take place next week
- Went through our interview committee and how the process has gone thus far
- Want to make a decision by March 3rd on hiring new staff member
- This position will oversee the aquatics, facility rentals and special events
- We have hired a rental coordinator assistant whom will work part time (15-20hrs) per week
- This position will assist the new FTE with facility rentals as there is so much involved here
- Director went over the new aquatics calendar that outlines who and what is scheduled for the pool

Moved into miscellaneous items:

1. Tri-City Park update on programming this space- all is headed towards moving our soccer to this park. We are fighting the weather right now but will get out and paint fields and remove debris when we are able.
 - Applied for a grant through ODNR (Matt Hrubey) and if we are awarded we will put in a 8' wide multi-purpose trail around the entire park
2. Kent State and the needs assessment: We will roll this survey out to public on March 2 and run it through March 31
3. We have solidified the concession stand contract with Tabu Coffee and they will run our concession stands complete with staffing
4. Bain park ice rink has been great and well utilized this winter (Plan to re-create this next winter as well).
5. Pickleball has been going well...we have expanded to (2) days per week. We have a large group of firefighters showing up to play

Individual Park Report(s) as assigned

Individual Park Reports:

Herman: Lighting was an issue within the park...needs lighting. (1:18:37)

Benko: No report

Wojnar: Morton-No report (Discussed the trees on splash pad and where they are going)

Shucofsky: Grannis –No report

Roach: No report- Discussed youth association party on March 14th

Board of Education (Mr. Shucofsky): N/A

Council Report (Wojnar):

Recognition of Visitors – none

Adjournment: 7:45pm