

Recreation Commission Meeting Minutes November 20, 2014

Call to order by Tom Herman at 6:05pm

Attendance taken by roll call: Tom Herman, John Roach, Ron Benko, Paul Wojnar ,Joseph Shucofsky and Joe Brown present.

Directors Report

Start by going through revenue/expenditure reports

- Went through month to month, highlighting the month of October and that we captured around \$81k. Went into the expense report month to month and YTD and that our department is tracking accordingly
 - Brought up by the director was the fuel draw and how our City currently does this, which is through bulk fuel containers. Discussed the advantages of securing an account City/department wide through a “fuel man system” This system would nullify theft and allow us to account for fuel with more detail department by department
 - Discussed how the fuel card system works and Ron Benko discussed his experiences with this fuel card system
 - There was discussion here about the schools and that they also share the cost of fuel and how that may affect them
- Went through month to month and YTD with regards to revenue: Saw some gains from last report- Rentals, membership(s), and silver sneakers. Adding (2) new programs within this center, which are pickle ball and Bocce. When you compare our revenues vs. expenditures we are doing well
- Discussed the new changes to the facility incident and accident reports and that as a department we are getting more specific. The incident/accident reports are now scanned and attached to members/users file within PEAK to ensure we are able to access these records quickly
 - Discussed how the new rules were broken down and how we track them within the facility
- New sponsorship structure will be placed on the website and promoted more actively. We will not mail this info out, but engage more in building relationships with community business.
 - Discussed this packet and Joseph Shucofsky commented that this new format may perhaps be to steep for potential sponsors / Director commented that one of the focuses of this sponsorship packet is to not squeeze and press the small business owner solely
 - Asked to show how we have done with sponsors and who have been our sponsors
 - Discussed a potential naming rights sponsor and how much monies that would be

- Natatorium: Discussed the air flow issues within the natatorium and at (7) yrs old we are seeing large amounts of corrosive issues, destroying the doors inside
 - We have identified that we have an air flow issue and are taking steps to figure out how to fix this potential problem
 - We have hired Fox Consulting whom is an independent HVAC engineer whom will dive into our system and give us a working document to work from to improve our systems
 - Also discussed bringing another HVAC company (The K Company)
 - Our facility manager will now oversee everything mechanical with the pool operation(s)
- Kent State Needs Assessment Survey: Have set a meeting on the 24th with Kent State to assist our parks department to create and develop a comprehensive assessment to address our communities needs and desires. The survey will be about (25) questions in length and will be placed on the website. We will evaluate the best ways to capture residents/users surveys and our goal will be to gain (300-500) completed surveys.
- Coe Creek: First phase was completed and the second phase will begin in the Spring. Discussed what was done and what they are still to do. Phase one started on the 10th and was complete by the 14th.
- Morton Park: Electrical lines laid and connected. Once weather breaks the new steel roof will be placed on. The concrete footers for the new shade structures will be placed soon and shade structures installed in Spring.
- Winterfest: Nov 28th from 5:30-8:00pm with the tree lighting @ 6pm. Dr. Weeks is letting us use the Genie of Fairview bldg for Santa.
 - Discussed the scheme of maneuver and what will be different and where all the elements we be placed
- Bohlken Park: Completed the core aeration to loosen up the soil compaction. Feel that the aeration made a difference. The green playing areas we addressed with 4" penetration to allow the water to reach the drainage tiles
 - NO SOFT TOSS signs we installed / will install (5) soft toss pads in Spring
- Youth basketball registration just completed and shared the grade break down per grade with (188) total participants

- **Tri-City Park Meeting:** This park is largely under programmed and we are aiming to program this space for several reasons. Working together with Westlake and Rocky River to see how we can program this space with our recreational programs. For the past several years several entities have used this park at will with no fees being paid to any of the (3) Cities that maintain it. We could move some of our soccer association from Bohlken Park to Tri-City Park. There will be more to follow here as we plan to possibly remove the baseball field and make this green space.
 - Discussed the amount of dogs that are walked throughout this park and how we would enforce NO Dogs in the park with the park not being solely the City of Fairview Park
 - Discussed the lack of signs in all of our parks enforcing NO Dogs in the parks
- **Bain Cabin:** Discussed a possible grant, which would allow for us to add an HVAC system to Bain Cabin, but the floor would then need to be replaced. The floor is currently getting scratched badly from the existing chairs. Also, discussed the balcony at Bain cabin and trying to clear that area out so that renters can use this space for bands, music, etc

Individual Commission Member Park Report(s) as assigned:

Benko: Reported on Bohlken and said the park looks very good. Mr. Benko suggested concreting in the corners on the north section (near target), which is where the trucks enter the park and destroy the flower areas...perhaps someone can amend these areas by concreting them in? Years ago the garden club planted these areas, but this has stopped and the areas look rough. There should be no trucks driving through this area...should just be gators and/or small utility vehicles. Brought up dog signs and that they are all different colors and does anyone acknowledge them?

-Director mentioned the "No dog in park" situation and perhaps where this should go. Perhaps trying to change ordinance to allow dogs within the parks within leash, but to prohibit dogs at athletic and/or special events.

- Mr. Shucofsky commented on the dogs in the park ordinance and how enforcement will increasingly be difficult and this comment moved to perhaps adding this sensitive issue within the needs assessment?

Wojnar: Morton Park was assigned to commission member Wojnar. Commission openly discussed a few additions within Morton Park. Talked about laser grading the green space, making this programmable space for our department.

Shucofsky: Reported on Grannis Park and had nothing to report. Wojnar reported that one of our council members was very pleased with what the park looks like and the new playground elements that were added.

-Commission member Roach commented openly about the PA system at the football stadium and that it needs work. Roach also stated a POC (Jim Umstead) locally that would be helpful in assessing what needs done.

-Mr. Roach also asked about the towels vs. paper towels and director Brown said he has nothing to report here yet, but has discussed this with the facility manager.

Board of Education (Mr. Shucofsky): Technology Fair/Presentation (I-Tech U) at Gilles-Sweet, OSBA Conference developments, updating phone systems. RFQ Bid Process, Facilities renovation review - intention is to involve the public via Advisory Committees. Discussed the turkey trot and what days those events fall on. Also, formally starting what the process will look like searching for the new schools superintendent.

-Commission member Wojnar asked about the schools building and Shucofsky went into where that process has been and is going. Largely discussing this as a school board and again how extensive do we want to go long term, etc. Creating a community committee to review the RFQ's to assist in the process.

Council Report: Commission member Wojnar reported "We do Care Awards", Legislation updates, including replacement of Mastick Rd. Bridge. Die Testing for sewers and a consultant hired to analyze the problem. Worry is that some builders connected gutter downspouts into the exiting sanitary lines which is too much volume for the size for the pipes and is backing up.

Recognition of Visitors – none

Adjournment: 8:01pm

Next meeting
December 18, 2014 at 6:00pm
Willow Room