



Recreation Commission Meeting Minutes  
January 20, 2021

Call to order by at 6:03pm by John Roach

In Attendance: John Roach, Erin Hinkel, Erin Hoskin, Duke Schafer and Kerry Kemp

Absent: Bryan Simmerly

**November Meeting Minutes:**

No changes were requested for minutes presented for November 18, 2020

**Directors Report (Kerry Kemp)**

The financial report was shared which included:

- 2021 Budget Hearing scheduled for February 27, 2021
  - Capital Items: Morton Tennis Courts, Diamond Brite, exercise equipment
    - Grants for Bain Restrooms, Thomas Lane Park and Bolken Park path are being entered under service department line items
- 3 Year Revenue/Expense Comparisons
  - Brought in more revenue than what was spent this year due to less staff, overhead, etc
- Expenditure & Revenue Report through December 31, 2020
- Plan for 2022 Gemini Center Membership Fee and Facility Rental Fee analysis
  - Membership fees have not been raised since 2017
  - Will start researching our policies and fees and looking at neighboring rec centers for benchmarking purchases

Gemini Center updates were shared which included:

- Building Maintenance – Repair Specialist position posted internally for 1 week
  - After a week the job may be posted externally.
  - Hoping to get a list of the best candidates soon.
  - Commission was asked to let people know of this position and part-time custodial positions.
- Admittance numbers
  - Daily Visits
  - January is historically busiest month of the year and we had our busiest week the first full week of January
  - Numbers are climbing and weekends are busy.
  - Examining hours to see if they need changed. Staffing levels are huge consideration for building hours. Historical data showing little use late is another reason for not extending hours. Examining extending until 9pm on weekdays.

- Commission has not heard much feedback or pushback on hours
  - Monthly visits shared
    - Numbers starting to crawl back up
- Building Repairs and Issues
  - Preventative maintenance plans started for
    - Roof Top Unit – Heating & Air Conditioner work (Smith & Oby)
      - Need new heat exchange for one of the units. A crane will be needed to lift the parts up
    - PoolPaks – Brewer & Garrett
      - Leaks in coil unit and throughout leisure side pool
      - Hoping to get more longevity from the poolpaks
  - Repair List Fitness Floor & throughout building
    - List shared of the repairs which include light and pads, etc
- Basketball Reservations numbers shared
  - Reservation process started and numbers shared.
    - Few complaints early on but going well
    - Feedback has been positive according to Commissioners Hoskins and Schafer
  - Process going well and there are still rentals and team practices.

Programming updates were shared which include:

- Sports Report
  - Fall Flag Football, Soccer and Volleyball – summary and numbers shared with commission, down 40% from previous year
  - Winter Sports – numbers shared with commission, down 62% from previous year
  - Spring Sports -
  - Covid Guidelines – shared with commission. Gym closed and seating for 2 spectators per participant. Other rec programs are using our set-up for games
- Program Report
  - Winter 2020 – sold out virtual programs and got a lot of positive feedback from participants
  - 2021 Events & Programs – planning for summer camp and safety town. Offering 1<sup>st</sup> grade and adaptive session
  - Fleafest scheduled. Dates will be sent out.
- Tri-City Park soccer scheduling meeting between Directors set for next week. Determining process and time allocations for participating cities. FPSA uses fields the most of all cities. Our soccer association will need alternative space.
- Commissioner Roach asked about facility shutdown. The date is still TBD. Factors on time are diamond brite projects and Westlake/Rocky River shutdowns and pandemic. No bids on project have been sought and need to wait until budget approval.
- Additional questions about capital projects such as Morton Tennis Courts and Diamond Brite were discussed. They are a priority but waiting for approval of budget process. Grant projects such as Bain restrooms and Bohlken path approved.
- Temporary surface for Morton Tennis Courts not happening due to cost.

**Board of Education (Ms. Hinkel):**

- Schools on hybrid for next couple weeks. Hoping to be all-in mid-February.
- Weekly reports sent out each Thursday.
- The search for new Treasurer has started. Interviews are next week.
- The search for a new Superintendent has started. The school district plans to do community focus groups as part of the search process.

**Council Report (Mr. Simmerly):**

- No Report

**Commissioner's exchange:**

- Parks – all snow covered.
- Bain had sewer department out at park.
- We've had people at Bain Cabin identifying the source of a leak. The control board for the furnace was burnt out. Looking for a way to raise the furnace. A part-time staff member is responsible for Bain Cabin.

**Recognition of Visitors:** None

**Adjournment: 6:43pm      Next meeting    February 17, 2021 at 6:00pm in the Oak Room**