



Recreation Commission Meeting Minutes  
March 17, 2021

Call to order by at 6:01 pm by John Roach

In Attendance: John Roach, Erin Hinkel, Duke Schaefer, and Kerry Kemp

Absent: Erin Hoskin and Bryan Simmerly

**Meeting Minutes:**

No changes were requested for minutes presented for March 16, 2021

**Directors Report (Kerry Kemp)**

The Rec Intern was introduced

- The position allows for student development
- Builds the field of Sport Management in recreation
- A brief description of the projects he has worked on was given

The financial report was shared which included:

- The budget passed on March 15<sup>th</sup>
- The proposal was emailed to the Rec Commission and included:
  - Projects for this year
  - 3-year capital plan
  - Working on a 5-to-7-year capital plan
- Projects for this year
  - Morton Tennis Courts (met with a company to review different ways to design our tennis courts)
  - Preliminary ideas:
    - Top 4 courts nearest Morton Park, turning basketball court into a tennis court
    - Having 4 courts in the upper level to help with grading and drainage
    - Repurposing some lower courts into pickleball courts
    - Eliminating the basketball courts will allow for the park to be an excellent tennis facility that focuses on the appropriate grading and drainage
  - Diamond Brite
    - Meeting with a company next week to review specs and ordinance needed to put out to bid
  - Exercise equipment
    - Obtaining quotes now to identify what to replace upstairs
    - Planning to go with the 3-year lease with the option to buying equipment after the lease expires
    - Capital improvement plan: lease new equipment every 3-years to have the best and most functional equipment
- An illustration was shown to demonstrate where residents' property tax money goes
  - 68.8% of every dollar collected in the city goes to the city school district
  - 27.5% goes to Cuyahoga county, the library, Metroparks, county services
  - Under 12% goes to the city of Fairview Park (is divided amongst all services)
- Raising membership fees was discussed

- Membership fees are set by ordinance
- Must complete an analysis of neighboring membership city fees by early November to be voted on in December
- Grant work is tied to the membership rate we charge

Gemini Center and Facility updates were shared which included:

- Monthly reports completed by each section of the Rec Department
  - Revenues are exceeding expenses
  - Member admissions are increasing
  - Won't have a firm understanding of what the revenue will look like from a membership standpoint until next month because of the 3-month membership extension resulting from the COVID shutdown

Programming updates were shared which include:

- Aquatics
  - Has been a great opportunity for making money through various group usage and private lessons
- Sports Report
  - Revenues derived from Winter Sports were shown, numbers were down (35% participants compared to last year)
  - The issue of a team from Fairview Park using an ineligible player was described
    - The championship game was forfeited
    - The coach will not be allowed to volunteer in future sport programs
    - Parents and teams were notified
  - Notified of coaches not following playtime segment requirements
  - Post-program surveys were given out following youth basketball
  - Spring youth registration is at a 19% increase compared to last year numbers
  - The possibility of a future Coaching Clinic was discussed
- Programs
  - Summer Camp packets are available, registration will open March 22nd
  - Safety Town registration begins April 5<sup>th</sup>
    - Safety Town structures to be rebuilt for next summer
- Rentals and Facility Report
  - Rentals were down
  - Main gym rentals allowed for some revenue to be made in January and February, primarily through basketball
  - New water fountains were added that allow for bottle filling
  - Month and weekly visits were shown

Information pertaining to facility updates was shared:

- Potential employees were interviewed for the Building Maintenance Repair Specialist position
  - Finalist were nailed down
  - Started calling references
  - Planning for a month from now as an ideal start time
- The roof leaking problem was described
  - Able to eliminate a few ideas of what the cause could be
  - Cause of concern for the PoolPak being a part of the issue
  - Roofing contractors will be here for the following few weeks to work through the problem
- Park bathrooms will be opening soon
- The first event scheduled at Bohlken is on the 22nd

Information pertaining to the expenditures of March was shared:

- The biggest expenditure is for personnel and sanitation

**Board of Education (Ms. Hinkel):**

- Teachers and staff received 2<sup>nd</sup> round of shots
- List of candidates for the Super Intendent position will be derived at Board Meeting the following night
- Start interviewing for the Super Intendent next week
- Final interviews will be held on April 16<sup>th</sup>

**Individual Park Report:**

- No report
- The service crew started Monday at Bohlken Park (games starting next week)
- People using Bain Park parking lot to ride bikes

**Council Report (Mr. Simmerly):**

- No report

**Commissioner's exchange:**

- Fairview kids have first rights at baseball field reservations

**Recognition of Visitors:** None

**Adjournment: 6:52 pm      Next meeting    April 21, 2021, at 6:00 pm in the Oak Room**