

Recreation Commission Meeting Minutes

October 20, 2021

Call to order at 6:02 by John Roach

In Attendance: John Roach, Erin Hinkel, Duke Schaefer, and Kerry Kemp

Absent: Erin Hoskin, Bryan Simmerly

Meeting Minutes:

No changes were requested for the minutes presented on October 20, 2021

Directors Report (Kerry Kemp)

Staff Updates was shared which included:

- Bob Benden resigned effective 10/8/2021
- Tyler Tagliarini is the interim Athletic Programmer
 - Restructured the job description to be more of an Athletic Programmer position
- Kerry Kemp is overseeing rentals and reservations
- Eric Dennis is the interim Facility Manger
- Restructuring current staffs' responsibilities and looking to hire more staff in the future
 - Considering a Facility Manager and 2 full-time lifeguards (OSU opened up 3 full-time lifeguard positions)
 - Will have an updated org. chart after approval of additional positions

The financial report was shared which included:

- An analysis of membership fees compared to other cities was shared
- Considering a potential increase for new membership rates (not including current members)
- Yearly membership average revenue: Pre COVID = \$455,000 / 2020 = \$202,000 / 2021 = \$230,000
- Limited release of non-resident membership could bring in almost an extra \$200,000 per year
 - Raising the non-resident member rate would account for taxes being paid by resident members
- Decline in monthly revenues (mainly a result from memberships and monthly visits declining)

Gemini Center and Facility updates were shared which included:

- Turf: On 10/8 water caused a bubbling effect in field endzones because of slow drainage (FieldTurf consultants will be making an onsite visit for further maintenance recommendations/ to create a maintenance plan)
 - Damage: a seam at one end of the field came up and the field drains need to be cleared
 - 4 to 6-year remaining life span for the turf
- Pool Update:
 - Shared pool closure membership data (as of Oct. 11):
 - Had 4,555 total memberships
 - 52 total membership freezes (less than 2% of paid membership total)
 - 28 total chose only to use Rocky River, 13 chose only Westlake, 423 chose the both recs option (227 of the 423 were individuals)
 - 17.4% of paid members decided to use the other rec pools
 - September visits at the other pools: 693 FP members (407 at Rocky River & 286 at Westlake)
 - There is currently no cost for our members using the Rocky River and Westlake pools
 - Currently working with the other recs to determine a fair cost to pay for our members' pool usage
 - Scheduling a time for the Commission to visit and look at the pool
 - Pool pumps purchase passed through city council (4-month lee time to obtain them)
 - PoolPaks Update:
 - Follow up insurance inspection completed on Oct. 20th
 - There is still a possibility for a claim on the PoolPaks

- Do not have to accept the lowest bid
 - Maintenance will be tied into the 5-year warranty as part of the bidding process
 - 4 RTUs will be replaced when the cranes are present for taking the PoolPaks off
- Recently lost the server and software for RTU automation (restricting control of the temperature in rental rooms)
 - It will cost approximately \$15,000 to fix (will go to the Board of Controls on Oct. 21st and can be installed the following week)
- Pool consultant meetings (3 total groups have been met with, along with someone to look at the pumps)
 - Received 2 quotes back from pool consultants
 - 1 other group brought up the idea of being a contractor at risk
- The Bohlken Park path project will be breaking ground on the first week of November
- September admission numbers were shared
 - Visits decreased between August and September (due to the pool closing and school starting, numbers typically drop in September)
- Fitness Floor survey drafted to gauge members' satisfaction and feedback
- Discussed maintenance contracts and leases for the fitness equipment
 - 3-year lease = \$35,000/year
 - 5-year lease = \$20,000/year

Programming updates were shared which include:

- Sports Report
 - Basketball registration has begun for 3rd through 8th grade (1st and 2nd will open on Nov. 1st)
 - Fall picture day Oct. 30
 - Monday Night Flag Football on Nov. 1st
- Programs
 - The Fall 2021 "Rec Book" is online for Oct, Nov and, Dec information
 - Not So Spooky Respite Night on next Friday, Oct. 29th
 - Rec the Halls on Nov. 6th
 - Baby Sitter training events on Nov. 20th and Dec. 11th
 - Winter Fest Nov. 28th (4:30 pm to 6 pm)
 - Holiday Respite event on Dec. 18th

Board of Education (Ms. Hinkel):

- Townhall meetings by the Superintendent: Oct. 25, Jan. 24th, March 28th, & May 16th (will begin around 6 pm)
- Will be at truck or treat Friday, Oct. 22nd

Individual Park Report:

- Sidewalk work being done around Bain
- Nelson & Russ park: mulch is settled and needs to be refilled (was last filled prior to Summer Fest 2021)

Council Report (Mr. Simmerly):

- Absent

Commissioner's exchange:

- No report

Recognition of Visitors: Charlie Lorkovic CSU practicum student

Adjournment: 6:45pm

Next meeting: November 17, 2021, at 6:00 pm in the Oak Room